

Community Grant Application Form

Online form for Hound Parish Council Community Grant Application

* Required

Policy

Hound Parish Council has the legal power to provide grants to qualifying bodies, with the purpose of directly benefiting the residents of Netley Abbey and Butlocks Heath. The amount of grant applied for should be appropriate to the level of improved quality of life of residents. Applications for grants will be invited to be received by 30 June, 31 October and 31 January each year and will be considered at Hound Parish Council's meeting held immediately after this date.

Please ensure that you have read and understood the 'Grant Awarding Policy & Procedure' before submitting this application form.

Application Form

Please read the application pack carefully before completing the form. If you have any queries, please do not hesitate to contact the Parish Clerk. Please write clearly in the boxes provided.

Please advise if you have any specific communication needs. This form is available in large print format, please contact the Parish Clerk for assistance.

1. Name of your group or organisation, to which cheques should be made payable? *

2. Name of your project (if this is different)?

3. Title, first name and surname of the main contact person for this organisation? *

4. Position held in the group or organisation? *

5. Contact address of the organisation, including post code? *

6. E-mail address (at least one must be provided)? *

7. Telephone number (at least one number must be provided)? *

8. What type of organisation do you represent? (Please tick the applicable boxes)? *

Check all that apply.

- Community Group/Club/Society
- Registered charity in England
- Exempted charity registered with HM Revenue & Customs

Other: _____

9. If registered charity - please provide registration number

10. Please describe the purpose of the organisation and the usual activities or services it provides or plans to provide in the future? *

11. If the group is a branch of or related to a larger organisation, please provide the details below. Please check that the group is eligible to apply for funding from Hound Parish Council?

12. Please describe the project or activities you plan to use the grant for? *

13. How will the residents of Hound Parish benefit from what the organisation will provide with the grant funding? Please provide evidence of any consultation your organisation has carried out to support your application? *

14. How many residents of Hound would you expect to help, should your grant funding application be successful? *

15. Are there any special Health & Safety issues related to your organisation's activities and if so, how are any risks managed? Please advise if any leaders have relevant qualifications? *

16. Please advise if your organisation holds Public Liability Insurance or other insurance cover (Please tick as appropriate)? *

Mark only one oval.

- Public Liability Insurance
- Other: _____

17. How much grant funding is your organisation requesting? *

18. Has your organisation applied to other bodies, including neighbouring parish & town councils, for financial support in the last financial year? *

Mark only one oval.

- Yes
- No

19. If Yes, Please give details?

20. Please provide details of your organisation's current financial position from the most recent statement of accounts? *

DECLARATION

To be completed by a senior representative from the organisation

The information provided is correct to the best of my knowledge.

I have read and I understand the conditions under which any grant may be given.

I understand that the grant may be repayable in the event of it being used for purposes other than those for which it has been applied for, if permission to do so has not been sought from Hound Parish Council, or if the organisation ceases to operate.

I agree on behalf of the organisation to provide evidence to show that the grant has been used in accordance with the terms of the grant being provided.

21. Full Name *

22. Position Held *

23. Date of application (today's date) *

Example: January 7, 2019

24. All the questions on the form have been answered? *

Mark only one oval.

Yes

No

25. The form has been completed and signed by a senior representative from the organisation? *

Mark only one oval.

Yes

No

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